

ROKSOLANA ART SCHOOL

57 Newkirk Rd, Unit 2. Richmond Hill, Ontario L4C 3G4

General Line 416-893-0998

www.roksolanaart.com

roksolanaart@gmail.com

REGISTRATION FORM

Please print and enclose with payment.

Artist's Name _____ New student _____ Returning student _____

Date of Birth _____

Home Address _____

City _____ Province _____ Postal Code _____

Home Phone _____ Bus. or Cell _____

E-mail _____

Emergency Contact Name _____

Emergency Contact Phone _____

Health Issues: Does your child have any allergies, medication required, or any health or behavioral issues we should know about? Please Check NO _____ YES _____

If YES please explain _____

Days and Time of Attendance _____

Method of Payment cheque _____ cash _____

All Fees are subjected to +13% HST. Please make cheque payable to IRRUCA INC.

Parent's names _____

How did you find out about the school? _____

I have read and agreed to terms and conditions of Roksolana Art School

Date _____ Signature (Parent) _____

Terms & Conditions of Roksolana Art School

Fees: _____ Fees are paid in full upon registration and are non-transferable. Class fees are pro-rated for students who join late. Fees quoted include all materials, unless a material list is indicated. All fees are subjected to +13% HST. Returned cheques are subject to a \$25.00 fee.

Payment Plans: Payment plans can be arranged for full-year program, as well as for those who are registering in one term. Payment plans must be made through the office with cheque or cash.

Discounts:

1. Students taking classes twice a week are eligible for a 5% discount.
2. We are happy to offer a 5% family discount on full tuition for second and third child when two or more members of the family join Roksolana Art School.

Missed Classes: There is no make-up classes allowed for missed classes due to illness or holidays. There are no discounts, refunds or credits for classes not attended. The School reserves the right to cancel classes due to severe and extreme weather conditions. Students will be notified by phone and the School will arrange one make-up class date. Should a student not be available for the scheduled make-up class, there will be no refunds or credits issued.

Refund and Cancellation: Registrants may cancel from a program with two weeks notice in writing. All monies paid will be refunded less a non-transferable \$25.00 administration fee, payment for all classes up to the date of cancellation and %5 discount granted for full term payment.

Pick-Up/Drop-Off: Please be punctual when dropping off and picking up children since classes going one after another. In case of late drop off please be advised that the pick up time still is as scheduled. In the event of late pick-up, a ten minute grace period will be allowed, after which a \$25.00 fine will be charged.

Peanut Products: Due to severe life threatening allergies, no nut products are permitted in the School.

Publicity: The Roksolana Art School reserves the right to photograph all classes and use the pictures for publicity purposes. Should you object to the use of your photo or your child's photo in promotional materials, please inform the school's office in writing at the time of registration.

Visitors and Guests: Due to limited studio space, the Roksolana Art School does not allow parents, guests or visitors to observe or attend any classes. Please schedule a tour, in advance through the School office.

What to Wear: We do not supply smocks. Please dress in clothing that is comfortable to work in.

Instructor Changes: The Roksolana Art School reserves the right to make instructor changes at any time.